

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE  
COMPREHENSIVE PLANNING UPDATE COMMITTEE**

**October 29, 2020 – 7:00 p.m.**

A quorum of the Comprehensive Planning Update Committee of the City of Jersey Village, Texas, convened on October 29, 2020, at 7:00 p.m. via videoconference.

**A. The meeting was called to order by Dr. Courtney Standlee, Chairperson at 7:03 p.m. and roll was taken. The following Committee members were present for the meeting:**

Courtney Standlee	Ashley Hart
Peter Jessup	Amy Weyer
Judy Tidwell	Brittany Davies
Gabriella Hall	Anthony Martin

Jennifer McCrea, and Debra Mergel were not present at this meeting.

City Staff in attendance: Austin Bless; City Manager, Harry Ward; Director of Public Works, Christian Somers; Building Official, Danielle Cordova; Administrative Secretary, and Robert Basford; Director of Parks and Recreation.

Also in attendance: Council Liaison Drew Wasson.

**1. Designate alternate members to serve in place of any absent Committee Members.**

No action was taken.

**B. Citizen's Comments**

No action was taken; there were no comments from citizens.

**C. Consider approval of the Minutes for the Regular Meeting held on October 15, 2020.**

Ashley Hart moved to approve the minutes of the meeting held on October 15, 2020. Peter Jessup seconded the motion.

All were in favor; the motion carried.

**D. Discuss and take appropriate action regarding a review of the City's 2016 Comprehensive Plan in order to recommend changes to the planning and zoning commission in accordance with Section 14-23(d)(4) of the Code of Ordinances.**

The Committee held discussion on Chapter 6: Parks, Recreation, and Open Spaces of the City's 2016 Comprehensive Plan. Committee members identified the following changes to the chapter:

- Include a brief overview of the golf course in the background introduction
- Add the verbiage “to engage the community and visibility” to the last bullet point of the background section
- Identify the three categories of City parks and open spaces in the parks summary section
- Utilize consistent verbiage referencing park category/classification throughout the chapter
- Update acreage of parks inventory
- Update Table 1 to reflect Welwyn Park has a gazebo, slide, and playground
- Correct typo in the word Splash Pad in Table 1
- Update Table 1 to reflect Clark Henry Park has a sandbox and trashcans
- Update Table 1 to reflect the parks that have trashcans
- Modify Table 1 to include a row for total acreage and total trail miles
- Relocate Table 6.2 to the beginning of the chapter
- Correct typo in the word Description in Table 6.2
- Highlight trails at Carol Fox Park, Philippine Park, and Clark Henry Park on park system map
- Point out adjacent private trails not maintained by the City on the regional trail system map
- Correct spelling of Philippine throughout text
- Correct spelling of Clark Henry Park (no E in Clark)
- Update page title to Jersey Meadow Nature Preserve Trail and Dog Park
- Mention catch and release fishing, kayaking, kite flying, and similar activities under nature preserve park section
- Rephrase the verbiage “drinking fountains for humans and dogs” under nature preserve park section
- Replace “wetland” with “wetlands” under nature preserve park section
- Keep Figure 14 image name consistent, replace “Jersey Meadow Dr.” with “Jersey Meadow Golf Course,” replace image with aerial view that includes view of the dog park, move label for Rio Grande Dr. to the road, and label bayou weir on Figure 14
- Add pickleball court, handball, and Easter egg hunt to list of available amenities at Clark Henry Park
- Add asterisk indicating swimming pool requires entrance fee
- Indicate concession stand and pavilion are available for rent
- Add dashed line to outline dog park, label the Beltway, Post Elementary parking area and streets, label covered basketball as Multi Use Athletic Pavilion, highlight potential connection point from White Oak Bayou Hike and Bike Trail to trail system, and highlight trails leading to Philippine Park and Clark Henry Park on Figure 20
- Update pictures to include new covered shade structure (Calvin III) and handicap accessible swing at Carol Fox Park
- Add water fountain by volleyball park, walking path around playground, benches and trashcans to available amenities of Carol Fox Park

- Incorporate street names, play structure names, parking locations, and walking trails in Figure 21
- Correct typo in “park” under Philippine Park section
- Remove mention of Village Learning Center under Philippine Park section
- Label White Oak Bayou Wastewater Treatment Plant on Figure 26 and remove label for Village Learning Center
- Highlight trail from sidewalk to gazebo and direction leading to Clark Henry Park on Figure 26
- Remove reference of Jersey Village Baptist Church under mini parks section
- Add borders around mini park images
- Narrow Tables 2 and 3 down to top cities with similar characteristics as Jersey Village and incorporate/cross check with NRPA data
- Remove the phrase “of park land” and replace with “below the medium” in the sentence “To meet this standard, Jersey Village would need to acquire an additional 37.8 acres of park land” in the Level of Service Analysis section
- Remove facilities the City does not have from Table 4 graph
- Indicate per NRPA, Jersey Village has a need for another basketball court and rectangular field in Level of Service Analysis section
- Reference Parks Master Plan and include link to website in Level of Service Analysis section
- Trim down Table 5 to include only cities nearby
- List the golf course as a public facility and indicate you must pay to play
- Replace Figure 30 with Figure 6.1 of the 2016 Comprehensive Plan and outline City limits
- Utilize Figure 6.3 from the 2016 Comprehensive Plan
- Remove pages 34 and 35

The Committee expressed the intent to pick up on page 36 during the next scheduled meeting. With no further discussion, Chairperson, Dr. Standlee proceeded to the following agenda item.

### **E. Adjourn**

Chairperson, Dr. Courtney Standlee adjourned the meeting at 9:16 p.m. The next meeting is scheduled for November 12, 2020 at 7:00 p.m.

Respectfully submitted,

---

Danielle D. Cordova  
Administrative Secretary, City of Jersey Village

---

Harry O. Ward, P.E.  
Director of Public Works, City of Jersey Village